



**CITY OF ILWACO  
CITY COUNCIL MEETING  
Monday, April 22, 2013**

**A. Call to Order**

Mayor Cassinelli called the meeting to order at 6:02 p.m.

**B. Flag Salute**

The Pledge of Allegiance was recited.

**C. Roll Call**

Present: Mayor Cassinelli and Councilmembers Jensen, Marshall, Mulinix, Chambreau and Forner.

**D. Approval of Agenda**

Mayor Cassinelli asked that a discussion item be added regarding the support of a recently passed bill by the Washington State legislators.

**ACTION: Motion to approve agenda as amended (Mulinix/Forner). 5 Ayes 0 Nays 0 Abstain.**

**E. Approval of Consent Agenda**

**Councilmember Jensen asked that the consent agenda be amended to include check #35329 to the Bank of Pacific for \$29,026.92 for a grand total of \$133,037.52.**

Including Checks 35284 to 35285 + electronic totaling \$16,572.69 and Checks 35286 to 35329 totaling \$116,464.83.

**ACTION: Motion to approve the consent agenda as amended (Jensen/Mulinix). 5 Ayes 0 Nays 0 Abstain.**

**F. Reports**

**1. Staff Reports**

- a. Fire Chief Williams reported that the fire department responded to a fire on Holman Road and took a class on decision making at fire scenes.
- b. Parks Commissioner Nick Haldeman reminded the council of the fishing derby and asked them to consider attending. The commission is holding a meeting to start working on a parks plan. Austin Autlett's project to install docks at Black Lake is completed.
- c. Treasurer Elaine McMillan provided a written report and advised of the posting for the Office Assistant position. The bids for the First Avenue sewer project and sidewalk project will be received in May. She expressed her concern regarding cash flow during the projects occurring this summer. The 2012 annual report is almost ready for review by the Finance Committee, and a budget amendment should be prepared prior to the next council meeting.

## 2. Council Reports

- a. Councilmember Jensen commented on how great the new dock at Black Lake looked.
- b. Councilmember Mulinix was sorry that she missed the change order workshop and suggested there be a ribbon cutting for the new dock.
- c. Councilmember Chambreau attended the marine resource meeting, the City/Port meeting, the merchant's meeting, and a meeting regarding wave energy at Camp Rilea.
- d. Councilmember Forner attended a Streets Committee meeting and the City/Port meeting. He announced that the annual fire report is available. He expressed concern over the lost water percentage.

## 3. Mayor's Report

Mayor Cassinelli reminded attendees of the fishing derby on April 27, the upcoming Loyalty Day's festivities, and of the meeting with the Department of Health at 1:00 p.m. on April 23. The Mayor told of several meetings that he had attended. He announced that filing for office would be open the week of May 13 through 17. May 18 is the annual Marine Resources Commission science conference.

## G. Comments of Citizens and Guests present

## H. Business

### 1. School Road Improvement Project Change Order #4

**ACTION: Motion to authorize the mayor to execute Change Order #4 for the School Road Improvement Project for \$15,319.62 changing the contract amount with NOVA to \$591,544.27 (Marshall/Chambreau). Roll call vote: 3 Ayes 2 Nays (Jensen, Forner) 0 Abstain.**

### 2. Residential sewer averaging

Councilmember Marshall presented the Ordinance and Resolution. There was brief discussion regarding complaints that had been received. Councilmember Jensen felt it was not clear how the averaging would work. It was decided that the words "the preceding" would be inserted in the Resolution before the word April to clarify. Councilmember Chambreau felt that the change to the Ordinance and Resolution was addressing a problem that does not exist.

**ACTION: Motion to adopt the proposed ordinance and resolution amending Chapter 13, Water and Sewer Rates and Charges, to modify the procedure for residential sewer averaging including the insertion of the words "the preceding" in the Resolution (Marshall/Mulinix). Roll call vote: 4 Ayes 1 Nay (Chambreau) 0 Abstain.**

### 3. Watershed culvert slip lining

**ACTION: Motion to authorize the mayor to award the Watershed Culvert Slip lining project to Lindstrom and Son Construction, LLC (Jensen/Forner). 5 Ayes 0 Nays 0 Abstain.**

## **I. Discussion**

### **1. Watershed culvert slip lining**

Treasurer Elaine McMillan explained that the small works process was followed with nine contractors solicited and four of them actually submitting bids. Mayor Cassinelli explained that the contractor with the lowest bid had been contacted by the engineer. Brief discussion ensued regarding the differences in the bids.

**ACTION: Motion to move to business (Marshall/Jensen). 5 Ayes 0 Nays 0 Abstain.**

### **2. Update of Personnel Policy**

Mayor Cassinelli explained the work that had gone into the update of the policy. Councilmember Forner pointed out that on page 21 the number of leaves needed to be corrected. Councilmember Jensen discussed various details and felt that 7.13(g) on page 27 needed to be re-worded.

**ACTION: Move to Business at next meeting.**

### **3. Letter of support to Governor Inslee regarding ESB 5603**

The mayor requested that the council allow him to send a letter of support regarding recently passed ESB 5603 to encourage the governor to sign it. The mayor explained how the legislation would allow the coastal advisory group (WACMAC) to interact directly with the governor regarding their concerns versus going through the Department of Ecology. The council would review the bill online themselves. Several councilmembers agreed that while they had not yet read the bill, it sounded like something the city should support.

## **J. Correspondence and Written Reports**

1. None

## **K. Adjournment**

**ACTION: Motion to adjourn the meeting (Chambreau).** Mayor Cassinelli adjourned the meeting at 7:03 p.m.

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Mike Cassinelli, Mayor

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Elaine McMillan, Treasurer